



Signature
MANPOWER SERVICES





Signature Manpower Services, founded by a team of people who are thorough in understanding the workforce requirements of varied industries and connecting them with professionals to make them more productive and successful.

Our mission is to work hard to achieve our goals together as a team with a clear shared purpose. We intend to position ourselves as a global player in the recruitment industry by identifying experienced and talented personnel having proven track record in their respective field and offering placement solutions to organizations in the Core Sector industry such as Oil & Gas, Petrochemicals, Civil Construction, Automobile, Healthcare, Hospitality, etc.

The year 2020 offered challenging times to humankind in several ways and took a heavy toll on public health and the economy. Thanks to the availability of effective vaccines, the year 2021 gives a ray of hope that the economy will be recovering from its previous lows. Substantial growth in the demand for skilled/semi-skilled and unskilled human resources to complete ongoing and new projects worldwide is envisaged. We have poised ourselves to meet the increased manpower demand in all industry sectors in the coming years. Our vision is to reduce the gap between skills availability and industry needs and provide job aspirants with the best possible opportunities to thrive in their Careers. In the following pages, we have summarized our activities for a cursory glance.

Regards,
AJAYAKUMAR R PILLAI
Managing Director



GLOBAL OPPORTUNITIES AT YOUR FINGERTIPS



"We have found no greater satisfaction than achieving success through honest dealing and strict adherence to the view that, for us to gain, those we deal with should gain as well."

Vision

To be the best distributed travel and manpower consultants in the Middle East and India by surpassing the expectations of our customers, investors and employees consistently.

Mission

To revolutionize leadership in the travel and manpower consultancy by the prompt delivery of service that pertains the highest standards of quality, thereby setting a new benchmark for our competitors. Our industry standard that are honed to bring sustainable result which are viable and profitable for our clients exceeding their expectations and gaining their goodwill in return.

Quality Policy

- ➔ Improved consistency of service and product performance
- ➔ Ensures that customers come back as repeat clients
- ➔ Improved operational efficiency and competitiveness hence reducing overheads
- ➔ Reduce costs and increase profitability
- ➔ Increased marketing and sales opportunities
- ➔ International acceptance



UNMATCHED SERVICES TO IDENTIFY UNIQUE RESOURCES

- ➔ Manpower Recruitment & Outsourcing
- ➔ HR Consultancy
- ➔ Pre and Post Job Counselling
- ➔ Job Oriented Training
- ➔ Payroll and Logistics
- ➔ Crew Management
- ➔ Visa and Emigration Processing
- ➔ Passport Assistance
- ➔ Attestation and Documentation Services
- ➔ Medical and Other Services



OUR EXPERT PERSONNEL

- ➔ Placement Managers
- ➔ Business Development Managers
- ➔ Team Leaders
- ➔ Technical Co-ordinators
- ➔ Marketing Officers
- ➔ Dedicated Data Executives
- ➔ PR & Customer Care Executives
- ➔ Co-ordinators at Strategic Locations
- ➔ Panel of Experts
- ➔ Document Controlling & Processing Executives
- ➔ Travel Consultants
- ➔ Grievance, Feedback and Counselling cell





OUR WORK FLOW MODULE

Receipt of enquiry



Enquiry handling



Confirmation of order



Documentation process



Receipt of Power of Attorney,



Demand letter, Service contract,
etc. through emigrate.gov.in



Sourcing from our data bank



Advertisement & Sourcing

CV Submission / Interview / Trade Test



Medical Test



Attestation of documents



Visa processing



Compliance of the statutory
requirements of emigrants



Travel arrangements



Follow-ups and feedback monitoring



Adding new values learned



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